

Women in Aviation, Gem State Chapter
Board Meeting Minutes: January 9th, 2025

Board Members:

Present: Sarina Larson, Ashley Werner, Aimee White, Courtney Reimers, Victoria Gonzalez, Mackenzie Holbrook, Alejandra Gonzales

Proceedings:

- Meeting called to order at 6:00 pm by President, Sarina Larson at The James in Boise.

President's Report: Sarina Larson

General updates: Sarina discussed general updates, including:

- Scholarship news – Sarah Cortez was the recipient of our conference scholarship. The group brought up that an email has not yet gone out, so Sarina will add that to the action items.
- Band app- We'll be integrating an app called Band to avoid emails and text messages. It's similar to Slack, where everyone can post comment, create polls, etc.
- Conference- We have multiple who are attending the conference and Sarina discussed getting an email out to see if there are others and then doing room assignments if people want to share rooms. Sarina, Aimee, Sarah, Mackenzie, Courtney, Ashley, Bri and potentially Erika are attending.
- GIAD- committee will be formed soon, probably March, so that we can get ahead of the game.
- Fundraising committee/April event – A fundraising committee is in development with just a few members currently. Sarina will be the Chair and discussed that first items on the agenda will be how to raise funds for both GIAD and chapter operations, as well as our April fundraiser event. A meeting will be held next week to begin with this.
- Newsletter: Mackenzie is taking on a monthly newsletter, so please send all news – check rides, babies, engagements, birthdays, personal wins, etc. to her as they come.
- Sarina discussed current positions, as we've added some and made some changes:
 - o President: Sarina
 - o VP: Alyssa (pending)
 - o Secretary: Ashley
 - o Treasurer: Bri
 - o Membership Chair: Aimee
 - o Scholarship Chair: April
 - o Outreach Chair: Courtney
 - o Social Media: Victoria
 - o Fundraising Chair: Sarina

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Budget Report: Sarina, on behalf of Bri

Account: We have about \$3000 left for a scholarship fund, and \$1400 to perhaps plan for the fundraising event. We spend about \$400 on SWAG for SheTech for January but should have some swag leftover after it. We also purchased a tablecloth for events.

Membership Report: Aimee

- Aimee discussed that we had 2 new members join (including one youth), and one member renew.
- Total membership : 74 members (51 adults, 23 youth).

Of the adults, only 33 are current on their membership dues. Discussion ensued regarding how long to keep people on the email list, how many times to contact them, etc. and decision was to let Aimee use her judgment in the current condition.

Committee Reports:

Scholarship Committee: Sarina, on behalf of April

- Sarina talked about how we want to keep the committee free of people who want scholarships, as well as move away from having board members on the committee to prevent any perceived favoritism. Recommendations were made for specific members who may want to join. Sarina/April will reach out.
- April is working on setting up a meeting to plan for the next scholarship and wants to add a scholarship workshop to our schedule like we did last year.

Outreach Committee – Courtney

- Sarina discussed the formation and new members on the committee, and is handing it over to Courtney to plan our current events.
- Courtney discussed upcoming events:
 - o Galentines, February 7th at Hubler,
 - o Trying to find pilots for the “How to become a pilot” + pilot panel event. We have Kaity on the panel so far, as well as a helicopter pilot. We’d like an airline pilot, firefighting pilot, and others, so please invite who you know and get with Courtney.
- Aimee brought up the upcoming Air Race Classic in Jerome to add to the schedule.
- Sarina added a STEM career fair at Timberline HS on Feb 12th from 8-3. Mackenzie Courtney, Sarina, and Victoria all volunteered, to probably go in two shifts.
- Aimee discusses Ashley Taylor Workshop – new member who can do a wellness workshop potentially.

Fundraising Committee – Sarina

- o Sarina discussed newly formed committee– potential members: Sarina, Alejandra, Mackenzie, potentially Kelsey and Clara-Leigh. Will meet February 16th somewhere near Eagle/closer to Emmet to get started.

- Discussion ensued regarding ideas for a fundraiser in April. Decision was made to discuss next week with fundraising committee and come up with 5 event ideas to poll our members.

Social Media - Victoria

- Victoria discussed the new Instagram. Sarina will post on the old one to avoid confusion
- Facebook is the same. Victoria is running both
- Band App – new. Victoria will form Band app for members. Discussion about having a separate app setup for Board members for privacy purposes.
- Victoria states the Band app can transfer to new admins if/when necessary. Should be okay for rollover.

Other business:

- Chapter Email use/organization/access- Discussion was had about chapter email access, who can/should access it, and decision to have one person (secretary/Ashley) access emails and forward to appropriate parties, with the exception of Aimee, who will retain access since most of the emails involve membership. Sarina and Bri retain access to send emails but will refrain from checking/responding until Ashley forwards emails.
- Google Drive use/organization/privileges- Sarina mentions this needs to be more organized and asks Ashley if she can organize, monitor access and restrictions to be more consistent.
- WAI Conference Hotel Rooms
- Board member roles and responsibilities, lead-up to GIAD
- Air Race Classic – volunteers in Jerome June 18-20

Next Meetings/Events:

Upcoming Events

- Consistent, open board meetings – first Thursday of each month. Some zoom, some in person. Plan for February 6th, 2025 for next meeting
- Tower Tour – Jan 24
- SheTech- Jan 28
- Galentines – Feb 7 @ Hubler
- Timberline HS Stem Career Fair – Feb 12
- April Fundraiser- TBD

Meeting adjourned at 8:02pm

Minutes submitted by President Sarina Larson and Secretary Ashley Werner